



Asia-Pacific  
Economic Cooperation

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2007/TPTMM/001f

## **Symposium on APEC Port Service Network**

Purpose: Information  
Submitted by: People's Republic of China



**5<sup>th</sup> Transportation Ministerial Meeting  
Adelaide, Australia  
28-30 March 2007**

## **Symposium on APEC Port Services Network**

At present, ocean-shipping business in the Asia-Pacific region accounts for the bulk of the global ocean shipping business and enjoyed the fastest growth in the world, and the transportation sector has become an integral part of global logistics network. And port is playing an indispensable role in the development of global ocean shipping business. Enhancing cooperation among port and related sectors in APEC region has become more imperative.

Against this background, China proposed the establishment of APEC Port Services Network (APSN) with a mandate to integrate various sectors in shipping business, facilitate convenient and secure cargo transportation, enhance exchanges and cooperation among ports and related sectors and promote their development, improve efficiency and security of logistics system, and stimulate trade and investment in APEC region.

The initiative is a holistic approach, first of its kind, to incorporate all stakeholders in the shipping business and port operation in the region to maximize their utilities, and bring out comparative advantages of member economies.

The 14<sup>th</sup> APEC Economic Leaders' Meeting "endorsed the APEC Port Services Network Initiative to facilitate cooperation and communication among ports and related sectors in APEC member economies", and in the Minister's statement "ministers instructed Senior Officials to establish the network in a timely manner, incorporating all stakeholders in port operations and shipping business to provide a platform for increased cooperation and capacity building."

To implement the Leader's and Minister's instructions, and to pave the way for the founding of APSN, a symposium will be held in Ningbo, China on 7-9 June 2007 sponsored by the Ministry of Communications, and co-sponsored by the Ministry of Foreign Affairs of China. The Symposium, under the theme of "Strengthen Cross-Sector Cooperation, Promote Common Development", is aimed at providing a platform for policy makers, entrepreneurs, academia from transport-related sectors in the APEC region to share information and experience, and give enlightened views on the operation of the Network, the ways to enhance cross-sector cooperation and capacity building of ports in the APEC region. The Symposium will focus on: i. development of port services, ii. cross-sector cooperation of ports, logistics, shipping, trade and other related sectors, iii. challenges for future development, iv. establishment and operation of APEC Port Services Network. Scholars, port authorities along the Pacific Rim and representatives of shipping and logistics industries, as well as government representatives from transportation sector will be invited.

## INVITATION

As you may be aware, at the 14<sup>th</sup> APEC Economic Leaders' Meeting in November 2006, Leaders endorsed the APEC Port Services Network Initiative proposed by China to facilitate cooperation and communication among ports and related sectors in APEC member economies.

In this context, the Symposium on APEC Port Services Network, sponsored by the Ministry of Communications and co-sponsored by the Ministry of Foreign Affairs of China will be held in Ningbo, China on 7-9 June 2007. The Symposium, under the theme of "Strengthen Cross-Sector Cooperation, Promote Common Development", is aimed at providing a platform for policy makers, entrepreneurs, academia from transport-related sectors in the APEC region to share information and experience, and give enlightened views on the operation of the Network, the ways to enhance cross-sector cooperation and capacity building of ports in the APEC region. The Symposium will focus on four major topics: i. development of port services, ii. cross-sector cooperation of ports, logistics, shipping, trade and other related industries, iii. challenges for future development, iv. establishment and operation of APEC Port Services Network.

On this occasion, I would like, on behalf of the Ministry of Communications, to sincerely invite you to attend this Symposium. It is highly appreciated if you could kindly encourage the participation from government agencies, shipping industry, port authorities, logistics industry, business associations and stakeholders to contribute to the feasibility study and analysis of the Network and the evaluation of future deliverables. A copy of the Programme of the Symposium will be distributed in due course.

I look forward to your active participation.

Yours sincerely,

Li Guangling  
Deputy Director-General  
Department of International Cooperation  
Ministry of Communications of the People's Republic of China

## **SYMPOSIUM ON APEC PORT SERVICES NETWORK**

7-9 JUNE, NINGBO, CHINA

### **Tentative Programme**

as of 27 March 2007

#### **Wednesday, 6 June 2007**

13:00-18:00 Registration of participants

#### **Thursday, 7 June 2007**

##### **Opening Ceremony**

(Venue: Sheraton Hotel, Ningbo)

08:00-08:45 Registration of participants  
08:45-09:00 All participants to be seated  
09:00-09:15 Opening Remarks  
09:15-09:45 Welcoming Remarks  
Representative, Asia-Pacific Economic Cooperation  
Representative, Ministry of Foreign Affairs, China  
09:45-10:00 Keynote Address  
Mr. XU Zuyuan, Vice Minister of Communications, China  
10:00-10:30 Tea Break

##### **Session 1: Development of Port Services**

Moderator TBC  
10:30-11:00 Speaker 1  
11:00-11:30 Speaker 2  
11:30-12:00 Speaker 3  
12:00-12:20 Q and A and Summary Remarks (Moderator)  
12:20-14:00 Luncheon

##### **Session 2: Cross-Sector Cooperation of Ports, Logistics, Shipping, Trade and Other Related Sectors**

Moderator TBC  
14:00-14:30 Speaker 1  
14:30-15:00 Speaker 2  
15:00-15:30 Speaker 3  
15:30-16:00 Tea Break  
16:00-16:20 Q and A and Summary Remarks (Moderator)

18:30-20:30 Festival Dinner  
Hosted by XU Zuyuan, Vice Minister of Communications, China

**Friday, 8 June 2007**

**Session3: Challenges for Future Development**

Moderator TBC  
09:00-09:30 Speaker 1  
09:30-10:00 Speaker 2  
10:00-10:30 Speaker 3  
10:30-11:00 Tea Break  
11:00-11:20 Q and A and Summary Remarks (Moderator)  
11:20-14:00 Luncheon

**Session4: Establishment and Operation of APEC Port Services Network**

Moderator TBC  
14:00-14:30 Speaker 1  
14:30-15:00 Speaker 2  
15:00-15:30 Speaker 3  
15:30-16:00 Tea Break  
16:00-16:20 Q and A and Summary Remarks (Moderator)  
16:20-17:20 Adoption of the final report and recommendations of the Symposium on  
APEC Port Services Network (Moderator)  
17:20-17:30 Closing Remarks  
Representative, APEC  
17:30-17:40 Closing Remarks  
Representative, Ministry of Communications, China

**Saturday, 9 June 2007**

Optional Tours

Please Use Optional Tour Registration Form

**Option1:** Ningbo Port, Ningbo Free Trade Zone, and the Museum of the Hemudu Site

**Option2:** The 9<sup>th</sup> Zhejiang Investment & Trade Symposium

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TBC=To Be Confirmed

**Registration Form for  
Symposium on APEC Port Services Network**

Name	
Economy	
Position	
Organization	
Telephone (Office)	
Fax	
Mobile Phone	
E-mail	
Address	

Note: 1. Send by fax or through email to:

Fax: 86-10-65292261

Email: [dingning@moc.gov.cn](mailto:dingning@moc.gov.cn), dingning-moc@163.com

2. Contact person: Ms. WU Shu, Ms. Ding Ning

Tel: +86-10-65292247, 65292210

## **Administrative Circular**

### Traveling Expenses and Accommodations

Delegates from all APEC member economies are welcome to participate in the symposium. APEC will fund two participants from each travel-eligible economy. APEC funding for participants include round trip economy class airfare, and per diem covering accommodation, meals and all other incidental expenses. Per diem is paid from the day immediately preceding the function, up to and including the last day of the function. And additional payments are provided to include costs associated with travel such as transportation to/from airports, travel insurance, separate airport charges, visa fees, transaction and reimbursement costs, etc. For speakers of the symposium, on top of the above APEC funding, honorarium will also be paid.

Eleven travel-eligible economies of APEC include Chile, China, Indonesia, Malaysia, Mexico, Papua New Guinea, Peru, the Philippines, the Russian Federation, Thailand and Viet Nam.

Please note that all recipients of Per Diem are required to sign a Per Diem form at the end of each day as proof of attendance. All APEC-funded participants and speakers are required to complete a travel undertaking (a simple form of contract) with the APEC Secretariat at least 8 working days before travel commences. Travel by government officials is not normally funded by APEC and should be funded by their own governments.

Before purchase of air tickets, all APEC-funded participants and speakers who are confirmed by APEC, must submit their best airfare quotation and detailed travel itinerary from a travel agency to the APEC Secretariat directly for approval without delay to avoid higher airfares, clearly indicating the airfare, taxes, currency, flight duration, time, travel class, arrival & departure dates. The quotations must be the most direct and economical return trips, including airport and other taxes, if any. All APEC-funded participants and speakers are required to travel economy class (discounted/restricted normally). Please send the information to at the APEC Secretariat through email: [dingning@moc.gov.cn](mailto:dingning@moc.gov.cn) or by fax at 86-10-65292261, (cc: dingning-moc@163.com). Once approval has been given, the traveler should immediately purchase the ticket at the approved rate.

A request for waiver to allow for funding of some government officials from travel eligible economies may be made during the project proposal stage. Requests for waiver for government officials travel expenses are limited to a maximum of two persons for each travel-eligible member economy.

The organizer of the symposium will send a list of APEC-funded participants and speakers to the APEC Secretariat for approval. Once approval is granted, the APEC Secretariat will contact all APEC-funded participants and speakers for funding and reimbursement details.

Point of Contact:

Ms. WU Shu, or Ms. Ding Ning

Tel: 86-10-65292247,65292210

Fax: 86-10-65292261

Email: [dingning@moc.gov.cn](mailto:dingning@moc.gov.cn), [dingning-moc@163.com](mailto:dingning-moc@163.com)